



# Subcontractor Qualifying Checklist

[www.popupcleanup.com](http://www.popupcleanup.com)

The list below is required to become an approved subcontractor of PopUP CleanUP

- Complete phone or Zoom interview
- Application/Subcontractor Qualifying Statement
- Business Card
- Business Invoice
- Business License or Contractor's License
- Commercial Business Liability Insurance (COI example attached)
- Workers Compensation Insurance
- Maintenance Sub-contractor Agreement (Signed)
- Driver's License (If Sole Proprietor)
- Employer Identification Number (EIN #) & proof
- W-9
- Standard Operations Guidelines (signed)
- Automobile Insurance
- Bonding (If Applicable)